



March 25, 2020

COVID-19 Update:

As we all face and work through these truly unprecedented times, Hinkle Contracting would like to provide an update on steps taken to address the health and safety of our employees, business partners, customers, vendors, and the communities we work and live in. Although we remain open for business the following steps have been taken:

- We are following the guidelines of the CDC and other agencies.
- Anyone that can work from home has been requested to do so.
- All in person business meetings have been cancelled.
- We have implemented a temporary ban on all business-related travel.
- Employees are especially reminded to wash hands often and engage in social distancing.
- All work areas, offices and equipment are being cleaned regularly throughout the day.
- Anyone who feels they might have been exposed or is experiencing symptoms of the virus has been advised to stay home and start a 14-day self-quarantine.
- We are asking our customers and vendors to communicate digitally as much as possible.
- Our management teams are communicating often, sharing information with our employees, and adapting as new information becomes available.

As we go forward, we'll be sure to keep you updated. We remain committed to safely providing quality building materials to support America's infrastructure.

A handwritten signature in black ink that reads "Larry Winkleman".

Larry Winkleman, President
Hinkle Contracting Company, LLC
Triple Crown Concrete, LLC